



Recruit and Retain Staff

Getting the right people and keeping them

Overview

Recruiting can take a lot of time and energy, especially if you get the wrong person.

This full-day workshop is designed to help you develop strategies to identify the right person, attract the right person, select the right person and keep them. The program will introduce you to behavioural-based recruitment techniques to increase your chance of employing a person who will suit the culture of your organisation.

Benefits

This workshop is designed for business owners, managers and supervisors who are looking to further develop their recruitment skills. By participating in this workshop, you will:

- develop strategies to conduct an effective recruitment campaign
- explore the principles of behavioural based recruitment
- directly improve your candidate selection and interview techniques
- develop strategies to retain people in your organisation
- develop transferable skills in recruitment
- share experiences and knowledge with other participants.

What you will learn

By attending this full day workshop you will learn to:

- explore principles of effective recruitment
- develop a recruitment strategy
- define recruitment requirements
- attract suitable candidates
- develop tools to assess candidates
- develop strategies to retain staff.

CPD points for real estate people

On successful completion of this workshop, real estate participants will achieve 8 of the required 12 points of professional development to meet the ACT Office of Regulatory Services (ORS) conditions for the renewal of a licence or certificate of registration.

Details

Date: One full-day workshop on Thursday 16 August 2012
Time: 8.30am – 4:30pm
Where: WISDOM Learning Centre, Fairbairn ACT
Cost: \$550 including all materials and gourmet catering

How to register

Register online at www.wisdomlearning.com.au or contact us for more details.