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Diploma of Management Recognition of Prior Learning (RPL)



Have you been a manager for sometime but don't have a qualification to show for it? WISDOM's RPL Diploma of Management program allows you to get recognition of your existing management skills and knowledge through the submission of a portfolio of evidence.

Summary

The Diploma of Management (RPL) is designed to recognise the skills, knowledge and extensive experience of workplace managers and supervisors. The program will help business owners and managers to achieve recognition for their existing skills in the form of a nationally recognised Diploma of Management qualification.

What you can achieve

Upon successful completion of the program, participants will be issued with a nationally recognised qualification **Diploma of Management (BSB51107)**.

Who would benefit from this program?

The following people would benefit from this program:

- Existing managers and supervisors

Units of competency

To achieve the **Diploma of Management (BSB51107)** from the Business Services Training Package (BSB07), you must meet the evidence requirements for eight units of competency:

- BSBCUS501B Manage quality customer service
- BSBFIM501A Manage budgets and financial plans
- BSBMGT502B Manage people performance
- BSBMGT516B Facilitate continuous improvement
- BSBOHS509A Ensure a safe work workplace
- BSBWOR501B Manage personal work priorities and professional development
- BSBRSK501A Manage risk
- BSBHRM402A Recruit, select and induct staff

WISDOM will guide you through these units using leading edge methods to create a fun and focused learning environment.

Pre-requisites

There are no prerequisite requirements for individual units of competency. However, as this is a recognition of prior learning program, WISDOM recommends that you have at least three years' experience in people and/or business management, including areas such as recruitment and induction of staff, management of continuous improvement and quality customer service, risk management, budgeting and financial planning.

How will the program work?

The Diploma of Management (RPL) program will use the unique WISDOM Recognition Assessment Process (WRAP).

Details

Cost: Price on application

Where: WISDOM Learning Centre, Fairbairn

How to register

Register online at www.wisdomlearning.com.au or contact our friendly team on **02 6257 8588** for more details.

WISDOM Recognition Assessment Process (WRAP)

Pre-enrolment

- Introduce the program and explain how it works
- Questions and answers

Program introduction session

- Identify specific evidence for participant
- WISDOM provides evidence checklists and folder
- Confirm the workshop process

Participants gather evidence

- Submit portfolio of evidence to WISDOM assessor
- Feedback provided to participant (note this may occur over more than one session if gaps in evidence are identified in initial portfolio submission)
- Support provided by WISDOM assessor

Refresh Workshop/s (optional)

- Workshop/s for participants who require a refresher of current knowledge and skills for particular units.

Assessment Workshop

- Participant attend assessment workshop
- Supportive assessment and learning process provided by WISDOM assessor

Assessment decision

- WISDOM assessor requests additional evidence if required
- Final assessment decision made
- Participant issued with a qualification/statement of attainment
- Participant provided with feedback
- Participant provided with learning pathway options if required

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